



JIM JONES
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"To enrich lives through effective and caring service"

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March 17, 2014

To: Each Supervisor

From: Jim Jones 
Director

Subject: **KENNETH HAHN HALL OF ADMINISTRATION
ROOF REPLACEMENT PROJECT
PARTIAL STREET CLOSURE**

This is a follow-up memo to inform your Board that ISD and its contractor are planning a partial street closure on Saturday, March 22, 2014.

Two northbound lanes on Grand Avenue will be closed to allow a construction crane to load material and equipment onto the roof for the first phase of the roof replacement project. Two-way traffic will be maintained for the duration of the closure with appropriate signage, cones, delineators, and flagmen. Ingress and egress to Auto Park 18 off of Grand Avenue will be fully operational, as will the Music Center's parking garage.

In lieu of a late night closure, the proposed daytime hours of 5:00 a.m. to 6:00 p.m. will optimize safety due to the distance, reach and size of the crane. Permits have been obtained from the City of Los Angeles. Both the Executive Office of the Board and the Music Center have been notified of the proposed date of street closure.

If you require additional information, please contact me at (323) 267-2101, or your staff may contact Tim Braden at (323) 267-2107.

JJ:TB:

c: Executive Officer, Board of Supervisors
Chief Executive Officer
ISD Board Deputies
Deputy CEO